



## **Attendance Arrangement of 2021 Annual General Meeting**

In order to protect the health and safety of the members, here is the arrangement. According to the Prevention and Control of Disease (Prohibition on Group Gathering) Regulation (Cap. 599G) (the Regulation), The number of members to be allowed to on-site attendance would be 50 or 50 per cent of the normal capacity of the venue.

People who have completed the formalities on or before **5<sup>th</sup> November, 2021(Friday) 5:00pm** and become a member, will be entitled to attend the 2021 Annual General Meeting. **Voting member** should be a Hearing impaired persons who are 18 years old or older (Calculated on the day of the meeting) and has been a valid member for two consecutive years on 12<sup>th</sup> November, 2021. (i.e., 2020-2021 and 2021-2022)

In order to ensure the number of attendances are complying to the regulations, members who want to attend in the meeting are required to pre-register. Please duly complete and sign the **Reply Slip**, return it with the **Letter of Proxy** together (Only appropriate for the voting members), in Person or by Post (According to the dates of postmarks) on or before **19<sup>th</sup> November 2021 (Friday) 5:00pm**, late submission will not be considered. **If the number of attendance is over the limit of regulation, the registration will be allocated on a first come first served basis** and an online live will be provided for the members who are not able to attend on site.

Allocation basis : The registration will be allocated on a first-come, first-served basis for in-person attendance if the number of registered attending members over 50.

Announcement : Members who are allocated the quota of attending the meeting in person, will be notified by phone and email on or before **22<sup>nd</sup> November,2021 (Monday)**. Members who have not been allocated will not be notified.

Members who attend the 2021 Annual General Meeting must follow all prevention measures. Anyone who fails to comply with any measures or fails to cooperate with the conference may be refused entry to the annual general meeting venue. Besides that, refreshment will not be provided on site. If you have any concerned about the 2021 Annual General Meeting, please contact us.



## Important Dates

Items	Date
Completed the formalities and become a member, are entitled to attend the 2021 Annual General Meeting	From now until 5:00 pm on 5 <sup>th</sup> November, 2021 (Friday)
Complete and sign the <b>Reply Slip</b> , return it with the <b>Letter of Proxy</b> together (Only appropriate for the voting members), in Person or by Post (According to the dates of postmarks)	From now until 5:00 pm on 19 <sup>th</sup> November, 2021 (Friday)
Announcement for the attendance arrangement.	On or Before 22 <sup>nd</sup> November, 2021 (Monday)
2021 Annual General Meeting	7:15pm – 9:30pm on 26 <sup>th</sup> November, 2021 (Friday)

\*\* In case of any discrepancy between the Chinese version and the English translation, the Chinese version shall prevail.